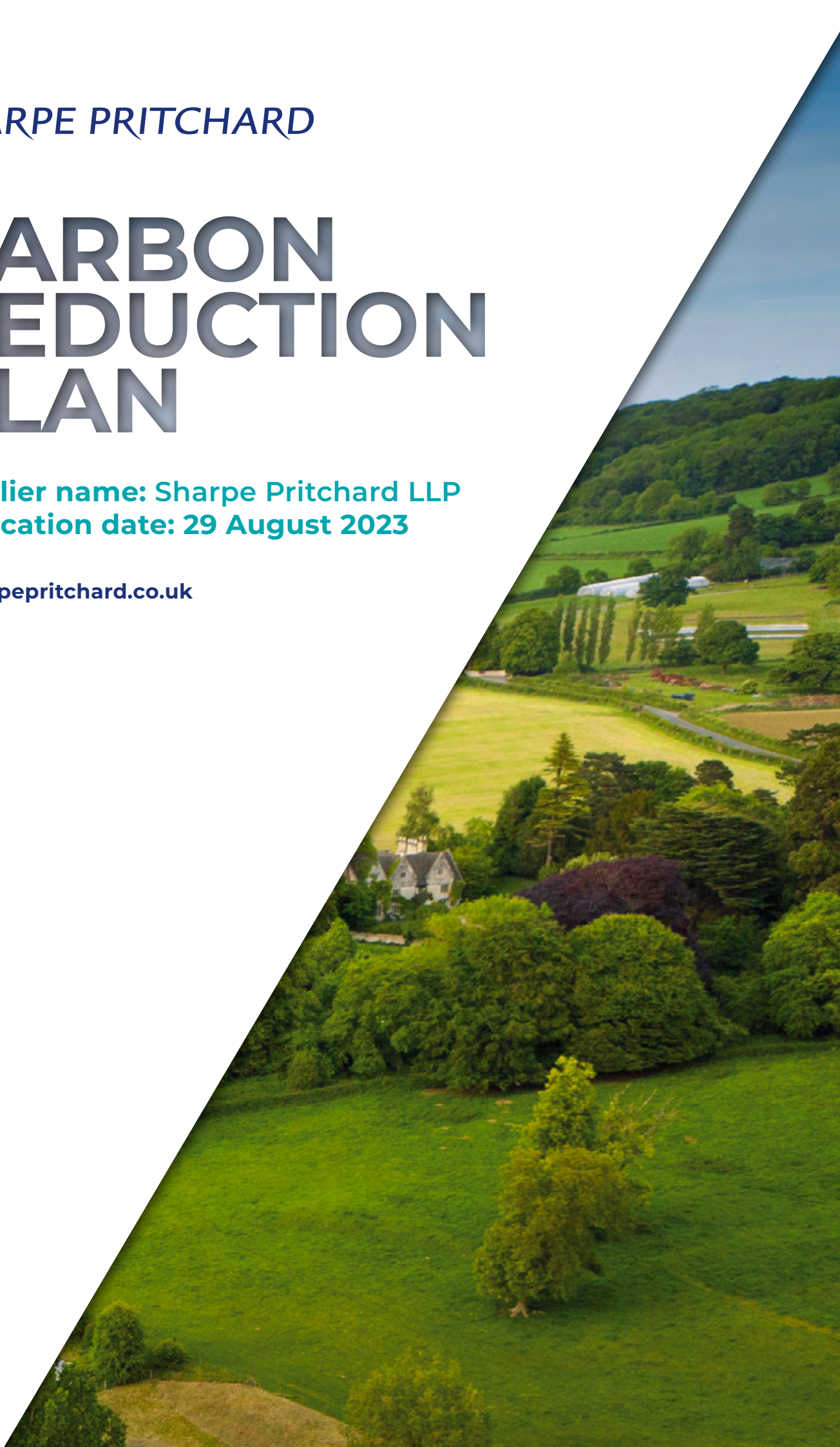
SHARPE PRITCHARD

CARBON REDUCTION PLAN

Supplier name: Sharpe Pritchard LLP
Publication date: 29 August 2023

sharpepritchard.co.uk



Contents

Commitment to achieving net zero 3
Baseline emissions footprint 4
Current emissions reporting 4
Emissions reduction targets 5
Carbon reduction projects 6
Declaration and sign off 8

Commitment to achieving net zero

Sharpe Pritchard LLP is targeting net zero emissions by 2040.

Reducing our environmental impact is central to our ambitions and embedded in our overarching business strategy. We also understand that our greenhouse gas emissions fall within Scope 2 of our clients' carbon footprints.

Our aim is to reach net zero as a business by 2040 and we are net zero carbon on our scope 1 and 2 emissions. We are now focused on reducing our scope 3 emissions. We are based in a fully electric building which uses wholly renewable energy sources and have embraced a raft of other measures which are detailed below, including recently achieving Planet Mark certification, the first step in creating our planned pathway to net zero. We are also contributing to UN Sustainable Development Goals as we believe it is important, more than ever, to do better and create a sustainable future.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2021
01 April 2021 to 31 March 2022

Additional details relating to the baseline emissions calculations:

For the period 1 April 2021 to 31 March 2022 we partnered with Planet Mark to measure full cope 1 emissions, full scope 2 emissions and partial scope 3 emissions.

This includes electricity, transmission and distribution losses, water, business travel, waste, paper and courier. Scope guidance in the PPN 06/21 confirms that all scope 1 and 2 emissions are to be included when completing the CRP along with a subset of scope 3 emissions.

Scope 1 emissions

Our scope 1 footprint is 0. We have zero Scope 1 emissions as our London office is a fully electric building, we have no fleet vehicles and use no natural gas or other fuels.

Scope 2 emissions

We have reduced our Scope 2 emissions to zero by procuring 100% REGO-backed renewable electricity.

*Scope 3 reporting

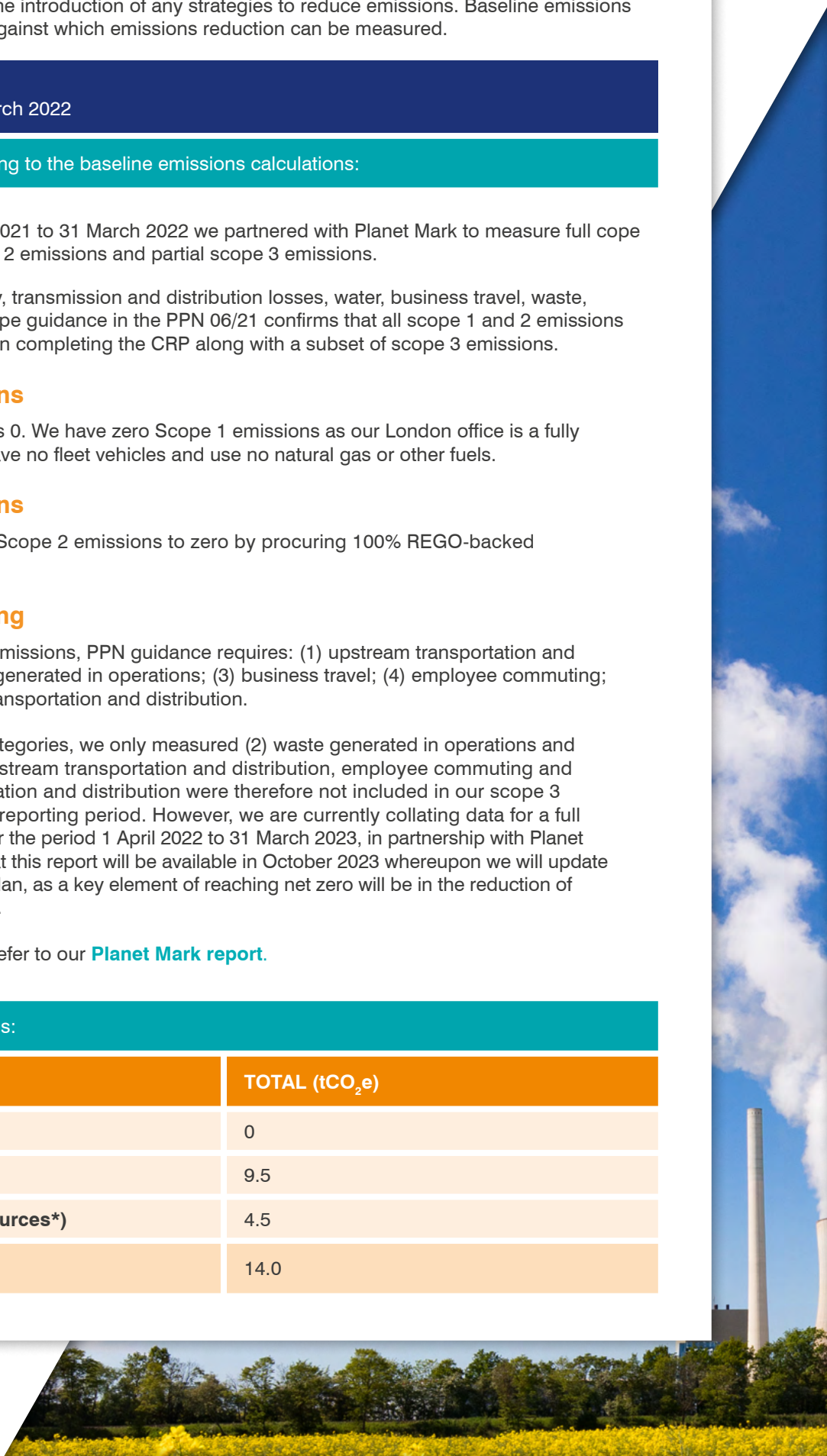
In relation to scope 3 emissions, PPN guidance requires: (1) upstream transportation and distribution; (2) waste generated in operations; (3) business travel; (4) employee commuting; and (5) downstream transportation and distribution.

Last year, of the five categories, we only measured (2) waste generated in operations and (3) business travel. Upstream transportation and distribution, employee commuting and downstream transportation and distribution were therefore not included in our scope 3 measurements for the reporting period. However, we are currently collating data for a full scope 3 assessment for the period 1 April 2022 to 31 March 2023, in partnership with Planet Mark. We anticipate that this report will be available in October 2023 whereupon we will update our carbon reduction plan, as a key element of reaching net zero will be in the reduction of our scope 3 emissions.

For full details please refer to our **Planet Mark report**.

Baseline year emissions:

EMISSIONS	TOTAL (tCO_2e)
Scope 1	0
Scope 2	9.5
Scope 3 (Included Sources*)	4.5
Total Emissions	14.0



Current emissions reporting

Reporting year: 2022
01 April 2022 to 31 March 2023

EMISSIONS	TOTAL (tCO_2e)
Scope 1	0
Scope 2	9.1
Scope 3 (Included Sources*)	6.3
Total Emissions	15.4

Emissions reduction targets

We are proud to have achieved Planet Mark business certification which indicates our commitment to transparency of reporting and third-party verification of carbon emissions.

Planet Mark's certification has confirmed that during reporting year 2021 to 2022 we have zero Scope 1 and 2 emissions associated with our business operations. This is also the case for reporting year 2022 to 2023. We have zero Scope 1 emissions as our London office is a fully electric building, we have no fleet vehicles and use no natural gas or other fuels. We have reduced our Scope 2 emissions to zero by procuring 100% REGO-backed renewable electricity.

We do have an overall increase in our carbon footprint this year. This was expected due to lockdowns and increased use of our offices. However, we have overall reduced our carbon footprint per employee by 13%.

As part of Planet Mark's standard business certification, we have measured some core elements of our Scope 3 emissions and are working towards a complete analysis of our wider Scope 3 footprint by the end of 2023. Scope 3 emissions are not produced by the company itself, but by those within the value chain (eg, from the procurement of goods and services or employee commuting) and can often make up more than 60-70% of a company's carbon footprint.

Once we have visibility of this extended scope 3 footprint, we will be setting an ambitious net zero target in line with climate science.

We have a net zero plan with clear actions in order to drive down our current footprint whilst we await the additional scope 3 measurements. We are committed to achieving net zero well in advance of 2050 and will be updating our carbon reduction plan once we have the necessary data.

> ***Our latest carbon footprint per employee is 0.2 tCO2e per employee, a decrease of 13% compared to the year ending 2022.***

Carbon reduction projects

Completed carbon reduction initiatives

The following environmental management measures and projects have been completed or implemented since the 2021 baseline.

Now that we have measured and reported on our year two emissions, we know that our efforts have resulted in a 13% per employee carbon reduction.

At the same time, Planet Mark assessed that Sharpe Pritchard has made a total social value contribution of £436,419, or £4,576 per employee.

Paper reduction

Our emissions from paper have reduced from 1.3 to 0.4 tCO2e.

We have actively sought to reduce the amount of paper we use by introducing printing pop-ups, cautioning against printing and sharing the environmental cost of the print. This complements our Print Releaf scheme which plants trees on our behalf (26 have been planted for us so far this year) based on printing amounts.

Planet Mark

In 2022, we achieved Planet Mark certification, having submitted emissions data from 1 April 2021 to 31 March 2022 and we have now achieved the same for the current reporting year to 31 March 2023. Our audit included reporting on our carbon footprint, as well as quantifying our social value initiatives, meaning we could develop our measurable action plan to reach net zero by 2040. We held our sustainability energiser session with Planet Mark, which was a one-hour session for everyone in the business to raise awareness about sustainability and the business case for acting on climate change and the carbon footprint of the company, and our internal sustainability task force is now up and running to ensure we are doing all we can internally to keep emissions down.

Through Planet Mark we are proud to have protected an area of endangered rainforest, storing 260 tCO_2, with Cool Earth, a charity working alongside rainforest communities to halt deforestation. The pledge through Cool Earth goes directly towards supporting the Asháninka community in Central Peru. Additionally, 5% of our business certification fees for Planet Mark have been donated to the Eden Project.

Supplier audit

Our annual supplier audit is a key initiative that ensures that our suppliers' environmental values and actions align with ours. We are open with suppliers about our own target. If we choose to use a more sustainable supplier over them, we explain why. It is important for businesses to see the potential commercial losses they make by not implementing sustainable policies and practices. This audit has led to direct changes for us to meet our environmental aims and reduce our carbon footprint. We have:

- Changed stationery supplier to Complete, with a fully electric delivery fleet.
- Signed up to PrintReleaf to monitor our paper usage in real time and plant trees to offset our usage.
- Changed catering supplier to Charlick food, a local company to reduce carbon emissions and support local business.
- Changed taxi supplier to Addison Lee which has made a pledge to have a fully electric passenger fleet by the end of 2023 and will be adding 200 electric vehicles per month to achieve this goal.
- Changed cleaning supplier to Hive, a sustainable, Planet Mark-certified supplier.

Peer Support Group

In June, we joined the Peer Support Group (PSG) with GPE, our landlords, to share tips and ideas for reducing carbon emissions with our neighbours. It is a platform that allows us to share our lessons and advice, and to learn through our peers' journeys. We will reach net zero quicker sharing knowledge and collaborating with others. Our office manager is our representative on the PSG, attending and contributing to regular meetings. Our chief operating officer (COO) and office manager are also members of the Planet Mark community, allowing us to keep up to date with best practice.

Green Goals

Last year, we launched Green Goals, our online environmental campaign. This is an annual campaign starting in May which spotlights the legal support we offer to clients in incorporating green goals in business-as-usual work as well as green infrastructure projects. Within this initiative, we host the Green Steves webinar series, to demystify some of the most complex aspects of local authority energy projects for the wider community and our client base. We also share our own journey to net zero and the changes we are making to hold ourselves to account. The campaign includes bespoke footers and Teams backgrounds to promote conversations across and outside of the firm about green goals. We also held a young artist competition for children to design posters for the office with their reminders and top tips to stay environmentally friendly.

Legal 500 Green Guide

We have been ranked in the inaugural **Legal 500 Green Guide**, which recognises firms engaging with sustainability throughout the UK.

We have recently launched a pilot electric car scheme for employees with Octopus Energy and added plants all around office and living moss wall to help clean air and reduce CO2.

Current and planned initiatives

Carbon Positive

We have made a commitment to become Climate Positive once we have fully measured our extended Scope 3 carbon footprint, to be achieved by the end of 2024. To become Climate Positive, we will offset 110% of our emissions by investing in environmental projects through an accredited third party.

Supplier audit

Continuing with our annual supplier audit will ensure that our suppliers remain aligned to our environmental goals. Any issues with non-delivery or non-compliance will be addressed by our office manager. They will be escalated to the COO, if required.

Planet Mark

We will continue to work with Planet Mark as we progress towards net zero. With its support we will measure our footprint each year and hold ourselves to account by publishing our progress.

Climate Emergency Task Force

We have now set up our Climate Emergency Task Force – an internal group which will focus on and support our pathway to net zero.

We will also continue with other initiatives we have started, eg supporting our clients' net zero objectives through our Green Goals campaign and membership of the GPE PSG.

Declaration and sign off

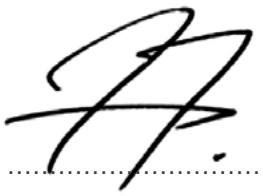
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[1] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[2].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[3].

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Justin Mendelle
Senior Partner

Date: 23 August 2023

[1]https://ghgprotocol.org/corporate-standard
[2]https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting
[3]https://ghgprotocol.org/standards/scope-3-standard

SHARPE PRITCHARD

For further information, or to discuss how we can help you, please contact us:

020 7405 4600
construction@sharpepritchard.co.uk
sharpepritchard.co.uk

Sharpe Pritchard LLP, Elm Yard, 10-16 Elm Street, London WC1X 0BJ

Sharpe Pritchard, solicitors and parliamentary agents, focus on public law and act for a large number of public sector bodies and corporate clients. Our experienced team of lawyers, many of whom have worked within the public sector, advise on:

- Academies and free schools
- Commercial
- Construction
- Education
- Elections
- Employment
- GDPR and data law
- General public law
- Litigation and dispute resolution
- Parliamentary agents
- Planning, highways and environmental law
- PPP projects
- Procurement
- Real estate
- Technology and telecommunications
- Waste and energy

@sharpepritchard

This publication is for general awareness only and does not constitute legal or professional advice. The law may have changed since this was first published. For further information and advice, please call us on 020 7405 4600.

Sharpe Pritchard LLP is a limited liability partnership registered in England and Wales (registered number: OC378650). It is authorised and regulated by the Solicitors Regulation Authority.